AMERICAN COLLEGE OF MEDICAL INFORMATICS
The College of Elected Fellows within AMIA

BYLAWS OF THE COLLEGE
Last Revised August 11, 2011

ARTICLE I - NAME

Section 1. The American College of Medical Informatics is the College of Elected Fellows of the American Medical Informatics Association (hereinafter called AMIA). It shall be known formally as ACMI, the College of Elected Fellows within AMIA (hereinafter called ACMI or the College).

ARTICLE II - PURPOSES

Section 1. The purpose of ACMI shall be to advance the public interest by making available and enhancing the expertise and experience of the Fellows of the College in support of AMIA's charitable and educational purposes, aims, and activities.

ARTICLE III - FELLOWSHIP

Section 1. Fellowship recognizes the contributions of leaders in the science and application of biomedical and health informatics.

Section 2. Fellows are elected for life and upon election are named Fellows of ACMI and Honorary Members of AMIA.

Section 3. There are two (2) types of Fellows: Fellows who are permanent residents of the United States, Canada, or Mexico; and International Fellows who reside permanently in countries other than the United States, Canada, or Mexico.

Section 4. There are four (4) categories of Fellows and International Fellows: Voting, Non-voting, Senior, and Inactive, defined as follows:

4.1 Voting Fellows. Fellows and International Fellows who pay ACMI dues and who are also dues-paying, regular members of AMIA. All ACMI fellowship benefits apply. There is no age limit.

4.2 Non-voting Fellows. Fellows and International Fellows who pay ACMI dues but who are not dues-paying, regular members of AMIA. All ACMI fellowship benefits apply, except that Non-voting Fellows may not vote in ACMI elections or hold office in ACMI. There is no age limit.

4.3 Senior Fellows: Fellows and International Fellows who pay ACMI dues but who are not dues-paying, regular members of AMIA, and who elect this status after age 65. All ACMI fellowship benefits apply, except that Senior Fellows may not vote in ACMI elections or hold office in ACMI.
4.4 Inactive Fellows. Fellows who pay no dues. These Fellows receive no benefits except that they will receive ACMI mailings unless they ask to be removed from mailing lists.

ARTICLE IV - DUES

Section 1. The Executive Committee shall establish the annual dues.

ARTICLE V - GOVERNANCE

Section 1. The Executive Committee shall provide general supervision of the affairs of the College. The Executive Committee shall be subject to the orders of the College, and none of its acts shall conflict with actions taken by the College.

Section 2. The Executive Committee shall consist of five (5) officers and four (4) additional elected Fellows.

Section 3. The Secretary of the College shall maintain the Rules of the College as a set of policies and procedures to guide the officers in the governance and management of ACMI.

ARTICLE VI - OFFICERS

Section 1. The officers of the College shall be a President, a President-Elect, an Immediate Past-President, a Secretary, and a Treasurer.

Section 2. Duties of the officers:

2.1 The President

2.1.1 The President shall be the chief executive of the College, and shall be responsible for ensuring that the Rules of the College are carried out.

2.1.2 The President shall preside at meetings of the College, and of its Executive Committee. In the absence of the President, the President-Elect shall preside at meetings of the College and its Executive Committee.

2.1.3 So long as ACMI remains a component of AMIA, the duly elected President of ACMI shall be a nonvoting, ex-officio Member of the AMIA Board of Directors unless otherwise elected as a voting member of the AMIA Board.

2.1.4 So long as ACMI remains a component of AMIA, the duly elected President of ACMI shall be an Officer, ex-officio, of AMIA, but shall not be a member of the AMIA Executive Committee unless otherwise elected to an AMIA office that sits on the Executive Committee.

2.1.5 Neither the ACMI President nor any other member of ACMI shall seek to obtain funding for ACMI (e.g., grant funding) in a manner deemed to be competitive with AMIA by the AMIA Executive Committee. The ACMI President and the AMIA President and Executive Director shall be responsible for coordinating ACMI and AMIA funding efforts in a noncompetitive and mutually respectful manner.
2.1.6 The President shall automatically become the Immediate Past President at the conclusion of the term of President.

2.2 The President-Elect

2.2.1 The President-Elect shall automatically become the President at the conclusion of the term of the preceding President.

2.2.2 The President-Elect shall perform the duties of the President during absence or disability of the President.

2.3 The Secretary shall record, or cause to be recorded, minutes of the College and its Executive Committee.

2.4 The Treasurer shall oversee the College funds, according to the annual budgets approved by the ACMI Executive Committee and the AMIA Board of Directors.

Section 3. Terms of office:

3.1 The President, President-Elect and Immediate Past-President shall serve for terms of two (2) years. The President is not eligible for re-election in consecutive terms to the same office.

3.2 The Secretary and the Treasurer shall serve terms of two (2) years and be eligible to serve no more than two (2) consecutive terms.

3.3 The four additional elected Fellows on the Executive Committee shall serve two (2) year terms and shall be eligible to serve no more than two (2) consecutive terms. Fellows of the Executive Committee who are not officers shall be elected in such a manner that two (2) terms expire each year.

3.4 No Fellow shall hold more than one (1) ACMI office at a time.

3.5 Officers and Fellows elected to serve on the Executive Committee shall take office upon election. The candidates shall be declared elected upon receiving a majority vote of eligible Fellows voting by ballot at the Annual Meeting or by mail ballot in an election called by the President and approved by the Executive Committee.

Section 4. Vacancies

4.1 Should the office of President become vacant, it shall be filled by the President-Elect.

4.2 Should the office of Immediate Past-President become vacant, it shall remain vacant.

4.3 Should the office of President-Elect become vacant, at the next regular or special meeting the Fellows shall elect a person to fill the office.

4.4 Should any other vacancy in the Executive Committee occur, the President with concurrence of the Executive Committee shall appoint a replacement to serve for the remainder of the unexpired term. An exception shall be made if a member of the Executive Committee is elected or appointed to another office. In such a case, the Fellows shall elect a replacement to serve for the remainder of the unexpired term.
Section 5. All Officers of ACMI and all ACMI Executive Committee Members must be Voting Fellows of ACMI.

ARTICLE VII - MEETINGS OF THE COLLEGE

Section 1. Regular meetings of the Fellows shall be held at least annually at a time and place to be selected by the Executive Committee.

Section 2. Special meetings can be called by the President, or by a majority of the Executive Committee, or upon the written request of Fellows of the College.

Section 3. One-quarter (1/4) of the voting Fellowship of the College shall constitute a quorum at a meeting at which matters are to be voted upon by the Fellows.

ARTICLE VIII - COMMITTEES

Section 1. The President shall appoint committees with approval of the Executive Committee.

Section 2. There will be a standing Elections and Nominations Committee.

Section 3. The President may establish such other committees, standing or special, as the College or the Executive Committee from time to time shall deem necessary to carry on the work of the College. Such committees may include, for example, a Rules Committee, Awards Committee, Public Policy Committee, and Scientific Affairs Committee.

ARTICLE IX - LIMITED LIABILITY

Section 1. The private property of the officers and Fellows of the Executive Committee shall not be subject to payment of ACMI or AMIA debts to any extent whatsoever.

Section 2. So long as the ACMI President remains an ex-officio officer of AMIA, that individual shall receive the same liability insurance coverage that is provided for other officers of AMIA.

ARTICLE X - PARLIAMENTARY AUTHORITY

Section 1. The rules contained in the current edition of Robert's Rules of Order, Newly Revised, shall govern the College in all cases to which they are applicable, and to the extent they are not inconsistent with these Bylaws and any special rules of order the College may adopt.

ARTICLE XI - AMENDMENT OF BYLAWS AND RULES

Section 1. The Bylaws may be amended at any meeting of the College upon recommendation of the Rules Committee and by a two-thirds vote of the Executive Committee and by a two-thirds vote of the Voting Fellows present at a meeting, provided that a quorum is present and that the amendment has been submitted in writing to the Fellowship at least thirty (30) days prior to the date of that meeting, and so long as such changes are not inconsistent with either the AMIA Articles of Incorporation or the AMIA Bylaws. Such elections may also
be held by mail ballot at the discretion of the President with approval of the Executive Committee.

Section 2. The Rules may be amended by a two-thirds vote of the Executive Committee as required to carry out the affairs of the College, so long as such changes are not inconsistent with either the ACMI Bylaws, the AMIA Articles of Incorporation, the AMIA Bylaws, or the AMIA Policy Manual.

Section 3. The ACMI President shall present, annually, any changes to the ACMI Bylaws for approval by the AMIA Board of Directors.

ARTICLE XII - DISSOLUTION OR INCORPORATION OF THE COLLEGE

Section 1. ACMI may be dissolved by a two-thirds vote of all of the Executive Committee members. Such dissolution shall become effective only after notice of such action has been transmitted to the Fellows, and a majority do not object in writing within ninety (90) calendar days following transmittal of notice to dissolve. Prior to dissolution, the assets of ACMI may be distributed in accordance with the charitable and educational goals of the College, according to a plan approved by the ACMI Executive Committee and the AMIA Board of Directors. Upon dissolution, remaining ACMI assets revert to AMIA.

Section 2. ACMI shall retain the right to continue and to preserve the College of its Fellows under the name of the American College of Medical Informatics. ACMI may establish itself as an independent corporation, provided that such incorporation is approved by a two-thirds vote of the ACMI Executive Committee members and a majority of all eligible Voting Fellows of ACMI approve in writing within ninety (90) calendar days following transmittal of notice to incorporate. In addition, such incorporation of ACMI will require that a 2/3 (two-thirds) supermajority of all votes cast favor such incorporation.